



Substance Misuse Policy

Audience	Teachers, governors, parents
Named person responsible for monitoring	PSHCEE Co-ordinator →Head Self and Society Line Manager
Agreed by Quality Assurance Committee	20 March 2014
Agreed by Governors	26 March 2014

The Substance Misuse Policy is a statutory requirement that aims to provide a safe and healthy environment for students, staff and visitors in accordance with the school ethos. It applies to all staff, students, parents/carers, governors and partner agencies working in school. The sections of the policy include the definition of a drug and it also confirms the school's position with regards to the roles and responsibilities of staff. It details the school's rules and procedures for dealing with drug related incidents. The policy also encompasses the role of Science and PSHCE lessons in relation to the teaching of drugs, alcohol and tobacco education to all students.

The Policy endorses Article 33: (drug abuse) of the United Nations Convention on the Rights of the Child

1. The context of the policy and its relationship to other policies

This policy works in conjunction with other written policies on behaviour, health and safety, medicines, healthy schools, school visits, smoking and safeguarding.

This policy applies to all staff, students, parents/carers, governors and partner agencies working in Hampstead School. It includes journeys to and from school in school uniform, work experience, residential trips and college courses.

2. The school's stance towards drugs, health and the needs of students

Students must not bring controlled drugs, cigarettes or alcohol onto the school site at any time. Hampstead School has a zero tolerance policy towards the possession, use or supply of illegal and other unauthorised drugs.

3. Alcohol and Staff

Use and consumption of alcohol at school can only be authorised by the Head.

In keeping with our duty of care, employees are not permitted to consume alcohol during the school day, or at any time when they will be subsequently supervising students.

The school recognises that there may be occasions when a member of staff may experience difficulties in relation to alcohol misuse outside of school. Staff are encouraged to discuss this with line managers so that support can be put in place. The school buys into the Work Life Support helpline service from which confidential counseling can be booked. In addition, an Occupation Health Referral can be actioned if appropriate.

4. The Curriculum

Drug education is a major component of drug prevention and is an important aspect of the school curriculum. Its aim is to provide opportunities for students to develop their knowledge, skills, attitudes and understanding about drugs in an age appropriate way and appreciate the benefits of a healthy lifestyle, relating this to their own and others' actions.

Drug education is delivered through a well-planned cross-curricular program, including assemblies and PSHCE, drama and science lessons.

5. Standard Operating Procedures relating to substance misuse are

(1) responding to information and dealing with incidents (2) searching students; (3) interviewing students; (4) disposal of controlled substances; (5) involving parents; (6) involving police; (7) initiate a range of appropriate responses involving sanction and support; (8) legal requirements; (9) medical emergencies.

Signed: _____ **Date:** _____

Chair of Governors