



HAMPSTEAD SCHOOL

Learning together Achieving together

Friday 22nd March 2024

Dear Parents and Carers,

RE: Year 12 End of Year Examinations, 29th April – 3rd May 2024

Students in Year 12 will be taking formal End of Year examinations in school from Monday 29th April – Friday 3rd May 2023. We consider these exams to be of equal importance to external examinations.

This is an important opportunity for students to practise exam technique in formal conditions and to receive detailed feedback on their current progress. Performance in these examinations will act as the basis for predicted grades that will support applications to university courses and apprenticeship schemes. Strong performance will demonstrate that your child is approaching their studies in a proactive and sustainable manner. In almost every case, good performance in Year 12 PPEs leads to fantastic outcomes in Year 13.

However, these examinations sometimes demonstrate that a student has struggled to access one more of their chosen courses. Poor performance would not put your child's place in Sixth Form at risk; we do not ask students to leave because of weaknesses in academic attainment or progress. However, if your child's PPE results indicate there is a possibility that they may underachieve, we will work closely with you to support their progression to Year 13.

This may include:

- A targeted academic support plan, with additional follow up examinations to measure progress
- Curriculum changes, with students moving on to a different course/s as they start Year 13
- In some rare circumstances, it may be appropriate for a student to restart Year 12
- A focused pastoral support plan designed to address health and wellbeing needs

We will work closely with you when making this plan. The school, family and student will agree on any decisions made. Your child will also continue to have access to our independent careers adviser as part of this process.

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Key Information about the examination period:

- The examinations will take place in the Sixth Form Study Centre.
- Exams taking place during Period 1 will start at 8.30am. Students should arrive in school by 8.15am.
- Exams taking place during Period 3 and 4 will start at 11.20am. Students should arrive by 11.10am.
- Exams taking place during Period 5 will start at 2pm. Students should arrive by 1.45pm.
- Students will access arrangements will take their exams in the Sixth Form Study Centre.
- Students will not be required to attend lessons during the examination period.
- They must arrive at least 15 minutes before the start time of their exam and they may leave directly afterwards.
- Students who miss examinations will be awarded a U grade, unless medical evidence is provided.
- Sixth Form lanyards must be worn on site at all times and the dress code should be followed.
- Your child should bring the correct equipment to all of their exams as listed: black pens, pencils, ruler, rubber, compass, protractor, calculator and coloured pencils.
- All this equipment should be carried in a transparent pencil case or small clear plastic bag.

Students who wish to study on site during this exam period may come in to use the school's facilities. Year 12 subject teachers will be in their normal timetabled rooms during the exam period should students want to study with their teacher.

Normal lessons and registration times will resume on Tuesday 7th May 2024. Students on certain courses, including those on the Level 2 Programme, will be required to attend timetabled lessons during this the exam period, as communicated by their class teachers.

The timetable will also be published shortly on the school website and your child will be given a copy of the timetable. If you have any queries, please contact your son or daughter's tutor in the first instance.

Yours sincerely,

Miss Rothwell



Assistant Head for KS5 and Progression