



HAMPSTEAD SCHOOL
Learning together Achieving together

Summer Term 2020-21 – High Expectations

Student and parent handbook



Message from the head

As we enter the final half term of this remarkable year, it seems an appropriate time to pause and reflect on our experience so far. Students, families and staff have demonstrated incredible resilience in the face of lockdowns, self-isolation and school closures. Creativity, curiosity and collaboration have continued to define the work we do despite the constraints created by COVID-19 regulations. The school community has pulled together despite the need to physically distance. Thank you for all of your support.



The start of the final half term also acts as an opportune time to reset expectations, some of which have not been enforced consistently due to the pressures created by changing government guidelines. This handbook clarifies these expectations, and outlines what will happen in situations where they are not met. The majority of students adhere to these standards every day, but we still ask every parent to read through this guide with their child carefully.

We will be applying these standards with great consistency when students return to school – following our two rearranged INSET days – on Wednesday 9 June. We really appreciate your support in ensuring your child meets these expectations.

All best wishes,

A handwritten signature in black ink, appearing to read 'Matthew Sadler'.

Matthew Sadler, Head

Think Big, Work Hard, Be Kind

We expect all students to think big; to be ambitious, engage in critical thought and be curious about the world around them. We want them to think beyond themselves.

We demand that everyone at Hampstead School works hard; we recognise the importance of effort, support students in developing resilience and foster a growth mind set.

We place huge emphasis on the need to be kind; to show empathy to others, act with integrity and develop relationships based on mutual respect.

What does this look like in school? Living these values creates a disruption-free atmosphere in which every student feels confident in expressing themselves and has a positive impact on school life.

Punctuality expectations

The vast majority of students arrive at school in line with their staggered start time. We will be arranging a reward system to recognise those students who are always on time.

All students in Years 7 to 11 must be on the school site before 0840.

From Wednesday June 9, any student arriving after 0840 will have to hand in their mobile phone (or another item of value) at the school gate. This will be returned to them when they sit a fifteen-minute late detention in at break time.

Uniform expectations

All students are expected to wear full school uniform. If current financial pressures mean it is difficult to afford appropriate uniform, please contact the school and we will offer support.

If your son or daughter arrives at school without correct uniform, they will be provided with spare items on a loan basis or asked to return home and correct any issues. If they have to borrow items, they will have to exchange for their mobile phone or another item of value.

On days that your child has practical PE, they should attend school in their Hampstead School PE kit.

In light of the financial pressures families face, we have made some small changes to the uniform policy, giving flexibility over the wearing of a blazer and the nature of school shoes. This is detailed below and will be reviewed at the end of the summer term.

Compulsory uniform

All students must wear:

- A white school shirt and school tie – with logo visible, top button done up and shirt tucked in with tie knot done up to the top of the shirt.
- A school blazer AND/OR a school jumper AND/OR a school cardigan
- Black, full length, straight leg, formal school trousers (i.e. not skinny, fashion, leggings or jean style) OR knee length, black school skirt (i.e. not mini, tight or fashion style)
- Black formal shoes or completely plain black trainers, with no coloured logos, laces, soles etc.

Optional uniform

Students may choose to wear the following:

- Kameez – black with school logo
- Hijab /Turban/Yarmulke – plain red, white or black
- Jilbab – black with school logo clearly visible
- Plain black or natural colour tights
- Plain black or white ankle length socks
- Plain black belts with a small, plain buckle

Outdoor coats

In poor weather, students should wear a suitable outdoor coat. No sweater-style hooded tops are allowed. Outdoor coats must be removed in the classroom and assembly hall. Coat hoods are not to be worn on site, unless in wet or very cold weather.

Compulsory PE kit

On the day that they have practical PE, all students must wear:

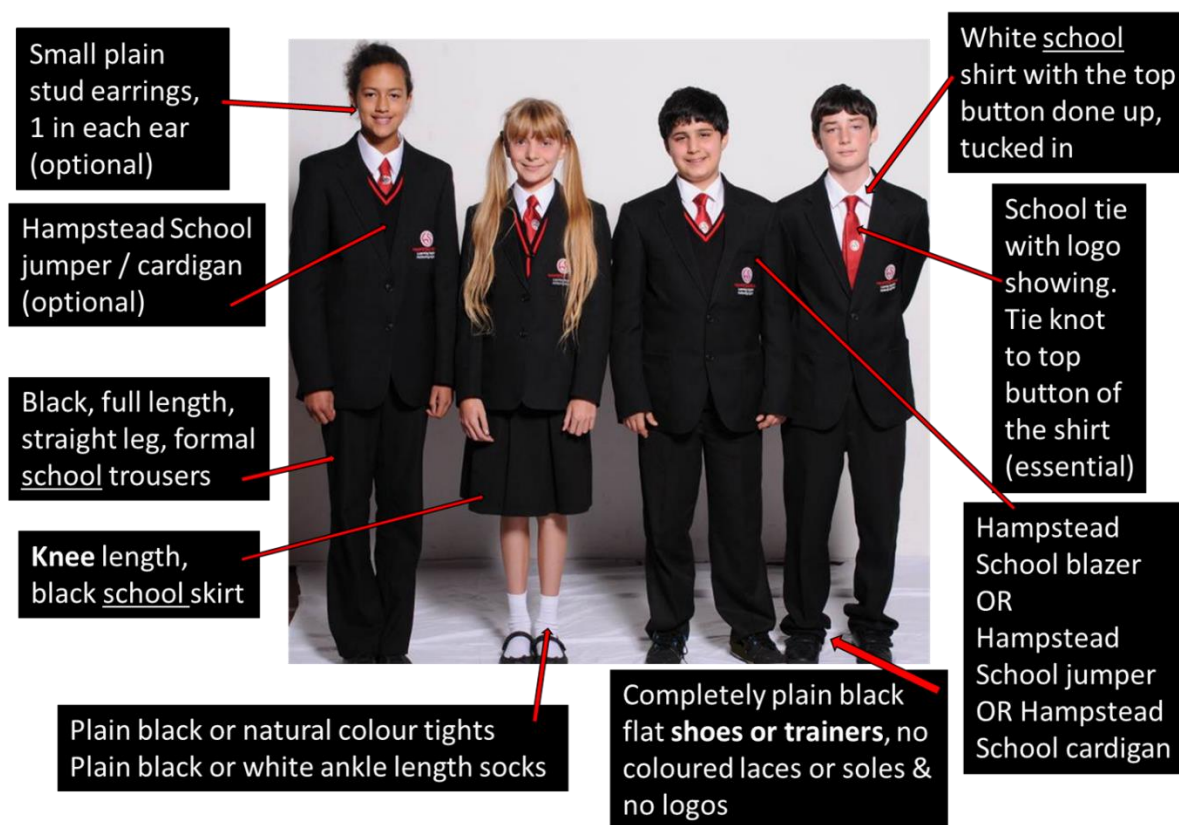
- Plain black shorts / tracksuit bottoms / leggings / knee length cycling shorts (no logos or designs)
- Red Hampstead School polo shirt with school logo
- White socks
- Suitable sports trainers

Students studying dance in Year 10 or 11 may choose to wear a plain black long sleeve top and bring suitable dance shoes or grip socks.

Unacceptable Wear

The following represent infractions that will result in a student being loaned replacement uniform, sent home, or items being confiscated.

- Sweater-style hooded tops, including on PE days
- Non-uniform tops, visible underneath the school uniform
- Mini or shorter-than-knee-length, tight or fashion-style skirts
- Skinny, fashion, legging or jean-style trousers
- Baseball-style caps/hats/bandanas/other non-religious headwear
- Jewellery, other than a stud earring no bigger than the wearer's ear lobe
- Hair dyes other than natural colours
- Patterns shaved into or cut into hair
- Excessive use of make-up, including false eyelashes and nails.



Mobile phone expectations

Students are allowed to bring a mobile phone and air pods / ear phones to school, but they cannot be seen or heard whilst on the school site.

If a mobile phone is seen or heard by a member of staff it will be confiscated and stored in the school reception area.

If a student follows instructions immediately it will be returned to them at the end of the school day. If the student does not follow the instruction immediately the phone will be kept by the school for 24 hours or returned to parents / carers.

If a student needs to use their mobile phone to make emergency contact with home, check homework, or put more money on their school account they must approach a member of staff, ask permission, and complete the phone-based task in their immediate vicinity.

Sixth Formers are allowed to use mobile phones and air pods / ear phones in the Sixth Form common room and whilst studying but not when moving around the school site.

Equipment expectations

All students must come to school with:

- A sensible school bag, large enough to carry A4-sized materials
- Pencil case *containing*
 - At least two blue or black pens
 - Pencil
 - Ruler
 - Pencil sharpener
 - Eraser
 - Calculator
- School planner
- Water bottle
- A physical reading book (a click and collect service is available from the school library)
- **Two x face covering** (this will continue to be the case, even after half term, as students may need to wear a face covering in specific circumstances in school or in shops or on public transport on their journey to-and-from school).

COVID-19 measures

After half term – assuming public health advice remains the same – we plan to follow updated government guidelines on face coverings: students will not have to wear face coverings in school unless they choose to do so.

All over COVID-19 risk-reduction measures are set to stay in place, including:

- Staggered start and end times
- Student bubbles (tutor groups in Years 7 to 9, year groups in Years 10 to 13)
- Increased ventilation in classrooms and corridor spaces
- Enhanced cleaning, including the cleaning of classroom spaces between bubbles
- Zonal playground spaces
- Twice-weekly LFD testing

It is very important that all members of the school community maintain twice-weekly testing; this is an effective way to identify asymptomatic cases and minimise the risk of transmission.

We will continue to communicate with you about any positive cases within the school community; it will be reassuring to know that we have not had any confirmed cases since mid-March.

Parent / carer checklist

1. Talk your child through the information in this pack.
2. Make sure you have completed the [LFD testing consent form](#), even if you decide to withhold consent.
3. Make sure your child has the correct uniform, including PE kit. All items should be labelled clearly with their name. Your child should also bring **two face coverings** to school.

https://www.hampsteadschool.org.uk/_site/data/files/policies/EA0DD7A493CE1F1D95F5B180E154752A.pdf

4. Make sure that your child has an appropriate schoolbag (labelled with their name) in which they can place their planner, timetable and full equipment. Staff will not be able to lend students equipment for lessons free of charge.

https://www.hampsteadschool.org.uk/_site/data/publications/year-7-booklet/6/index.html

5. Help your child to plan their route to school so that they will arrive at their allocated time, trying to avoid private car or public transport.
6. Ensure that your ParentPay account has sufficient funds for your child to buy food at school, as appropriate.

<https://www.hampsteadschool.org.uk/page/?title=Online+payment&pid=98> and <https://www.hampsteadschool.org.uk/page/?title=SCHOOL+CATERING&pid=97>

7. Help your child to look at their timetable each evening and ensure that they are fully prepared for the following day, including wearing their PE Kit if they have a practical PE lesson.

https://www.hampsteadschool.org.uk/_site/data/files/policies/EA0DD7A493CE1F1D95F5B180E154752A.pdf

8. Contact Hampstead School by telephone or e-mail if you have any queries or concerns. Please do not come in person to the school reception.

<https://www.hampsteadschool.org.uk/page/?title=Contact+Us&pid=69>