



HAMPSTEAD SCHOOL
Learning together Achieving together

PARENT GOVERNOR NOMINATION

Dear Parents and Carers,

We are writing to invite you to stand for election as a parent governor or to nominate another parent/carer to do so. Hampstead School has provision for four parent governors and there is currently **one** vacancy.

As a parent/carer of a student at Hampstead School you can stand for election and can vote in that election subject to the restrictions on eligibility attached to this email (including those who work at the school for more than 500 hours per year cannot stand for election).

Parent governors are required to undergo a Disclosure & Barring Check and agree to the Governors Code of Conduct. Appropriate levels of literacy in English and sufficient numeracy skills to understand basic data is required.

Governors work in partnership with the headteacher and local authority to manage the school. Their duties are wide-ranging and include agreeing the school improvement plan, deciding how the school budget will be set, setting aims for the curriculum and agreeing school policies. Governor Support Services at the London Borough of Camden offer a comprehensive training programme for governors.

The Governing Body wish to encourage applications from parents/carers who will demonstrate commitment to the school and are willing to get involved and work as part of the team to support our on-going school improvement. Governors would also like to ensure that the governing body membership is reflective of the school community and encourage nominations from diverse backgrounds.

Governors have recently carried out a self review/skills audit and as a result are looking to strengthen the Governing Body in the following areas (these are desirable but not essential):

- Financial management and budgeting
- HR knowledge
- Special Educational Needs and/or safeguarding
- Extra-curricular activities
- Sports Participation development

Self-nominations are accepted, and if you are nominating another parent please do seek their prior consent.

If you are interested in being a governor and want to stand for election or wish to nominate someone else complete the nomination form using this link: [Parent Governor Nomination Form 2024](#) by 9.00am on Friday 25th October 2024.

If there are more nominations than vacancies the election will be by secret (electronic) ballot. If a ballot is necessary, a voting link will be sent to all parents together following the closure of nominations, with details of the online ballot procedure.

You should include a personal statement to support your nomination. This needs to be succinct, setting out the skills, experience and attributes that you can bring to the governing body. This statement will be used in a ballot.

Prospective governors are welcome to speak to existing governors or seek further information from the school if they have any queries. Please contact the Clerk to the Governors at clerktothegoverningboard@outlook.com . Papers copies of the nomination form are available from the office.

Kind regards



Matt Sadler
Head

QUALIFICATIONS AND DISQUALIFICATIONS TO SERVE AS A SCHOOL GOVERNOR

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor of a school at any time when the person is a registered pupil at the school.

A parent is disqualified from election as a parent governor if they are serving as a governor in another governor category at the same school unless they resign their current governor position.

A person is disqualified from holding or continuing to hold office as a governor if they:

- are subject to a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- has had their estate sequestrated and the sequestration has not been discharged, annulled or reduced; are subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
 - a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- are barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- are included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 Protection of Children Act 1999);
- are disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- are disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
- are disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care or is disqualified from registration under Part 3 of the Childcare Act 2006;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- have received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of 5 years or more;
- have been convicted under section 547 of Education Act 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premises) during the 5 years prior to or since appointment or election as a governor;
- are employed at the school for more than 500 hours in any twelve consecutive months if wishing to stand for parent governor at the same school;
- are an elected member of the Local Authority;
- have refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate;
- have been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months without the consent of the governing board.

**ANYONE PROPOSED OR SERVING AS A GOVERNOR WHO IS DISQUALIFIED FOR ONE OF THE ABOVE REASONS
MUST NOTIFY THE CLERK TO THE GOVERNING BOARD**