



HAMPSTEAD SCHOOL

Learning together Achieving together

Wednesday 13 June 2018

Year 11 Examinations, Study Arrangements and End of Year Information

Dear Parent/ Carer

As summer examinations continue, I am writing to inform you of the arrangements for the remainder of the examination season and for end of the school year for our current Year 11.

Examination Arrangements from Thursday 14 June 2018

Students are expected to be in school for **all their examinations** and for **any lessons for which they still have an examination to sit**. Their subject teachers will be in lessons ready to help with revision and last minute preparation. **Students are expected to attend both examinations and lessons in full school uniform.**

Please ensure students arrive to school in plenty of time for their examinations; by **0830 for morning examinations** and by **1300 for afternoon examinations**.

However, from **Thursday 14 June** if a student does **not** have an examination or lesson they will be dismissed from the school site to return home to study independently. If they would prefer to study at school, the Dining Room or alternative will be available for **quiet study only**. If students are not using it appropriately, they will be expected to leave the school site and return home. The usual **pre-morning examination study routines** in the Dining Room are still in place as are **afterschool and Saturday revision** until further notice.

Please may I make you aware students still have important examinations to complete, in a number of subjects, including this week:

Thursday 14 June: (0900) GCSE Spanish & (1300) GCSE Food and Nutrition

Friday 15 June, (0900): GCSE Physics/ Combined Science Paper 2

In the case of Science, all students have a double Science lesson Periods 3 and 4 on Thursday and are obviously expected to attend given the examination on Friday.

Students attending school **outside of examination or lesson** time should tick their name off at reception on the lists provided if entering school to study. Normal lunch arrangements will be in place for students in school sitting an afternoon examination.



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Year 11 Graduation Assembly - Friday 29 June (1330) (arrival from 1300)

We look forward to welcoming back all Year 11 students and parents/ carers who wish to attend for a **Year 11 Graduation Assembly** which will start **promptly at 1330**, arrival from 1300, and will last approximately 1 hour. All students are expected in **full school uniform** for the assembly and may be turned away if this is not the case. This is the last formal opportunity for Year 11 to be gathered together to celebrate the last five years at Hampstead.

Textbook and Resources Collection

Students need to ensure that **all books, study texts or revision guides** given to them or any outstanding library loans are returned. Examinations certificates cannot be issued unless/ until all textbooks are returned. Please bring back any outstanding book resources to Ms Johnson's, Ms Jenkins' or Dr Hadley's office with the completed enclosed book return form (at the end of this letter), signed off by a representative of each faculty once examinations in those subjects are completed. Please complete this task by the Graduation Assembly/ book return day of 29 June. At the graduation, each faculty will have a facility to collect your books. Should any books remain outstanding, faculties may seek recompense for them. If you have any questions regarding the return of particular books please contact the relevant faculty.

Yours faithfully

Dr Adam Hadley
Assistant Head



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Year 11 Book Return

All books must be returned in all subjects in order to receive GCSE certification.

Student name: _____

Form: _____

Collect a signature from a representative of each Faculty to confirm all texts have been returned, and return this form to Ms Johnson, Ms Jenkins or Dr Hadley.

Faculty	Signature	Date
Library		
English and Media		
Maths		
Science		
Social Sciences		
Business		
Art and Design		
MFL		
Performing Arts		



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QUALITY MARK** 2011 - 2013

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