



# HAMPSTEAD SCHOOL

Learning together Achieving together

## Email to Year 10 Parents

25 April 2019

Dear Parent/Carer,

As of Monday 29 April Year 10 will be taking part in a four week pilot to improve students' attendance and punctuality. This approach has been designed to address timeliness to morning registration and lessons throughout the day, and to promote students taking greater responsibility for themselves. **This trial will only be running with Year 10.**

The trial will run as follows:

- Year 10 students will be removed from the current late detention system.
- If a student is **late to school** then they will have a **detention that same day, making up the minutes they were late** to school with their Head of Year. **The detention will run every day for the first week and then move to being once a week on Monday.**
- **If they miss the detention** they will have the **opportunity to serve it the following day.** Students will be reminded in registration and a detention register will be posted outside the Head of Year office as well.
- **If the student still fails to attend** then they will be automatically **entered into SLT detention.**

As well as this **students will also make up any time that they have accumulated throughout the day having been late to individual lessons. This punctuality detention will run every day with the late detention for the first week only and then move to being once a week every Monday after school.** Students will compensate the number of minutes they have been late throughout the week and complete home learning and/or revision provided by their teachers during this time.

Please contact me if you have questions or would like information about your child's progress or attendance record.

Yours sincerely

Lucy Thompson  
Head of Year 10  
0207 794 8133



**Head:** Jacques Szemalikowski MA BSc(Hons) PGCE NPQH CPhys MInstP. FRSA  
Hampstead School, Westbere Road, London NW2 3RT

**T:** 020 7794 8133 **E:** enquiries@hampsteadschool.org.uk **www:** hampsteadschool.org.uk





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